

Project Manager-Operations - Manchester, CT

WHY JOIN IMCORP

IMCORP is an award-winning, multi-faceted company offering excellent career opportunities in a dynamic and fast-paced work environment. Our leading-edge cable diagnostic technology delivers precise and cost-effective solutions that maximize our customers' success. We seek talented and dedicated people who want to join an exciting, high-growth company with a strong financial foundation. If your ideal is to work at a place where people listen to your ideas, respond quickly and work together to achieve the highest standards, IMCORP is for you. Join us, and be part of a creative team that is revolutionizing the energy industry. Your work will build a robust future for our customers, environment and communities.

Awards:

Top 34 Fastest-Growing U.S. Engineering Firms 7 years in a row – Inc. Magazine

Top UCONN Start-Up Company

Best Places to Work in Connecticut – 2014, 2015, 2016 & 2017

Benefits:

Competitive pay

Top-notch benefits, including medical/dental/vision/disability insurance, paid time off/holidays, retirement plan, tuition reimbursement, Flex Place program and more

POSITION OVERVIEW

If you are committed to achieving excellence in the delivery of leading-edge, performance-driven engineering services, this is the position for you. You will be the primary company interface for project clients of IMCORP's Factory Grade[®] diagnostic testing service for underground power cables. You will coordinate and ensure successful completion of operations field projects from inception to conclusion. As you oversee all aspects of field operations projects, you will set deadlines, assign responsibilities, monitor/summarize progress of projects and analyze project data. Serving as the primary client interface for company associates, you will ensure effective utilization and deployment of project resources. Though this position does not have direct supervisory responsibilities, management of projects includes directing project-related activities of the project team members.

REQUIREMENTS

- Associate's degree or equivalent in engineering, business or related discipline
- Ability to learn and apply technical information about cable diagnostic testing and reliability
- Ability to learn and apply project management concepts, methods and tools
- Intermediate-level proficiency in Microsoft Excel, Word and Outlook
- Ability to learn and use computer applications and information resources
- Data analysis skills
- Professional, clear written/oral communication skills for both technical and business information
- Collaborative problem-solving skills
- Interpersonal and conflict management skills
- Client service skills

- Planning skills, including contingency planning skills
- Ability to perform under pressure
- Ability to manage multiple projects at one time
- Team coordination skills
- Detail orientation
- Time/schedule management and prioritization skills
- Ability to multi-task
- Process improvement skills
- Discipline in adherence to technical and administrative procedures/guidelines
- Reliable attendance and punctuality
- Availability for occasional weekend day support (10-20% of time) typically in fall and winter season.
- Availability to work evenings and weekends on occasional basis with short or no notice
- At least two years related experience preferred
- Bachelor's degree in engineering, business or related discipline a plus
- Permanent authorization to work in the U.S.

RESPONSIBILITIES

- Ensure successful completion of assigned projects
- Act as focal point of contact for external clients and internal customers on assigned Operations field projects
- Proactively coordinate and collaborate with Sales, Applications Engineering, Operations and Administration staff
- Proactively manage project schedules and logistics, including changes, such that project deadlines are met
- Ensure compliance with client and IMCORP safety program requirements such that IMCORP associates, client staff and third parties stay safe throughout project
- Proactively deliver excellent client service that supports client delight and retention/Serves as client service role model
- Proactively manage field associate assignments and fleet mobilization for projects so as to optimize the quality of work life for field and other associates within the context of meeting project requirements
- Proactively schedule, facilitate and manage client conference calls throughout project
- Respond directly to client questions or coordinates with other IMCORP associates to provide timely responses to client
- Manage pre-project preparation to ensure that all required information is obtained, communicated and used on timely and effective basis
- Escalate project problems and anticipated problems on timely basis to management/ applications engineering
- Perform project-related data analysis on as needed and timely basis
- Reviews and sends diagnostic reports and explanatory information if required to clients on daily basis
- Troubleshoot project-related problems or facilitates troubleshooting for project-related problems
- Comply with IMCORP project management procedures and standards
- Recommend process and procedural improvements to optimize efficiency and effectiveness

TO APPLY

Please send resume to marcia.guzy@imcorp.com.

ABOUT IMCORP

IMCORP is the technology leader in underground power cable reliability. Our diagnostic technology locates existing cable system defects and determines future cable reliability. This performance-driven solution provides the most effective and efficient means to determine the reliability of new or aged cable systems. The IMCORP Factory Grade® technology has enabled rapid growth across industries around the world. From single phase 5kV to 500kV, IMCORP is setting the standard in power cable reliability.

IMCORP is an equal opportunity employer and considers qualified applicants for employment without regard to race, color, creed, religion, national origin, sex, sexual orientation, gender identity and expression, age, disability, or Vietnam era, or other eligible veteran status, or any other protected factor.

Qualified military veterans welcome.

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